

Form 44

Rule 6

Declaration of Service

Children, Youth and Families Act 2005

Sections 593, 594 and 595

Court Reference: _____
(if applicable)

I, _____ of _____, _____
(full name) (address) (occupation)

declare that:

<p>1. I served a copy of the _____ on _____ <small>(describe document) (name of person served)</small></p> <p>who is the _____ on _____ at _____ <input type="checkbox"/> a.m <input type="checkbox"/> p.m <small>(capacity e.g. mother/father/child) (date) (time)</small></p> <p>by:</p>
<p><input type="checkbox"/> delivering it to the person personally at _____ <small>(address)</small></p>
<p><input type="checkbox"/> leaving it for the person at _____, being that person's <small>(address)</small></p> <p>last known place of <input type="checkbox"/> residence / <input type="checkbox"/> business, with a person who apparently resided or worked there and who apparently was not less than 16 years of age.</p>
<p><input type="checkbox"/> posting it by <input type="checkbox"/> prepaid ordinary post/<input type="checkbox"/> registered post in an envelope addressed to the person at _____, being that <small>(address of person served)</small></p> <p>person's last known place of <input type="checkbox"/> residence/<input type="checkbox"/> business. I obtained this address from _____ <small>(specify)</small></p>
<p><input type="checkbox"/> delivering it to the person by electronic communication that was confirmed as having been _____, <small>(describe means of electronic communication and electronic address to which electronic communication was sent).</small></p> <p>and receiving confirmation that it was received by the person: _____ <small>(describe means by which confirmation of receipt was confirmed)</small></p>
<p><input type="checkbox"/> posting it by registered post, in an envelope addressed to the person's authorised legal representative, to the legal representative's place of business at _____ <small>(address of place of business)</small></p>

leaving it for the person at _____

(address of place of business of person's authorised legal representative)

being the place of business of the person's authorised legal representative, with a person who apparently worked there and who apparently was not less than 16 years of age.

delivering it to the person's authorised legal representative personally, in an envelope addressed to that legal representative.

delivering it to the person's authorised legal representative by electronic communication:

_____,
(describe means of electronic communication and electronic address to which electronic communication was sent).

and receiving confirmation that it was received by the legal representative:

(describe means by which confirmation of receipt was confirmed)

other _____

(specify)

2. I served a copy of the _____ on _____

(describe document)

(name of person served)

who is the _____ on _____ at _____ a.m p.m

(capacity e.g.
mother/father/child)

(date)

(time)

by:

delivering it to the person personally at _____

(address)

leaving it for the person at _____, being that person's

(address)

last known place of residence / business, with a person who apparently resided or worked there and who apparently was not less than 16 years of age.

posting it by prepaid ordinary post/ registered post in an envelope addressed to the person at _____,

(address of person served)

being that person's last known place of residence/ business. I obtained this address from _____

(specify)

delivering it to the person by electronic communication:

_____,
(describe means of electronic communication and electronic address to which electronic communication was sent)

and receiving confirmation that it was received by the person:

(describe means by which confirmation of receipt was confirmed)

posting it by registered post, in an envelope addressed to the person's authorised legal representative, to the legal representative's place of business at _____ .

(address of place of business)

leaving it for the person at _____ ,
(address of place of business of person's authorised legal representative)

being the place of business of the person's authorised legal representative, with a person who apparently worked there and who apparently was not less than 16 years of age.

delivering it to the person's authorised legal representative personally, in an envelope addressed to that legal representative.

delivering it to the person's authorised legal representative by electronic communication:

_____,
(describe means of electronic communication and electronic address to which electronic communication was sent)

and receiving confirmation that it was received by the legal representative:

_____.
(describe means by which confirmation of receipt was confirmed)

other _____ .
(specify)

I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.

(Signature of person making this statutory declaration in the presence of the authorised statutory declaration witness)

Declared at _____ in the State of Victoria
(place)

on _____ .
(date)

I am an authorised statutory declaration witness and I sign this document in the presence of the person making the declaration:

(Signature of authorised statutory declaration witness)

on _____ .
(date)

(Full name, qualification as authorised statutory declaration witness and personal or professional address of authorised statutory declaration witness in legible writing, typing or stamp)

A person authorised under Part 4 of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration.