

# eDocs Portal Forms - Ready Reckoner

A quick reference guide for what forms are in and out of scope for the eDocs Portal

| Forms included in eDocs Portal  | Description  | Forms In/Out  |
|---|--|---|
| <b>All Courts input documents in the following jurisdictions:</b> <ul style="list-style-type: none"> <li>➤ Criminal</li> <li>➤ Family Violence Intervention Orders</li> <li>➤ Personal Safety Intervention Orders</li> <li>➤ Search Warrants (other than Child Protection)</li> </ul> | <p>All current known forms in these jurisdictions, for both MCV and ChCV (where applicable), with the exceptions in the section below 'Forms Excluded from eDocs Portal'.</p> <p>For detailed information on these forms, please refer to the 'eDocs Portal Form List' (excel spreadsheet).</p>    | <p>✓</p> <p>Payments for transactions requiring a fee</p> |
| Forms excluded from eDocs Portal  | Description  | Forms In/Out  |
| All Civil Specific Documents  | Lodge in the new Case Management System (CMS)  | ✗   |
| All Child Protection Specific Documents including Search Warrants   | Lodge in the new Case Management System (CMS)  | ✗   |
| Documents Produced Under Subpoena   | For Child Protection, lodge in the new Case Management System (CMS). For all other subpoena documents continue to lodge as per current processes.  | ✗   |
| VOCAT Specific Documents  | Continue to lodge as per current processes.  | ✗   |
| Charge-sheet and Summons (Issuing)  | All prosecuting agencies who can self-issue will now need to do so via eDocs portal. Any lodgement of a charge-sheet and summons for issuing, for all external parties, is out of scope for eDocs. However, the filing copy of issued charge-sheet and summons can be lodged via the eDocs Portal. | ✗   |
| Specialist Courts and Programs Documents  | Lodgement of Specialist Courts and Programs documents for external users is out of scope for the eDocs Portal. External users are to continue to lodge as per current processes.   | ✗   |
| Courts Output Documents (e.g. warrant to arrest, orders, advice of hearing date, etc.)  | Continue to distribute as per current processes.   | ✗   |