

Use of this form is optional. If you choose to make a complaint in writing by letter or email please provide all the required information to enable the complaint to be properly investigated. If you require assistance to complete this form please contact either your local court, or the Complaints Officer.

Important Note: This form cannot be used to lodge a complaint about a decision of a magistrate, or the conduct of a magistrate.

Name of person lodging complaint	
Address	
Daytime telephone no.	
Mobile no.	
Email (optional)	
Where did the complaint arise (court location)	
Date of complaint /incident	
Court case no. (if applicable)	

Tell us what happened

Please clearly detail the circumstances and events that have led to your complaint. Please include all relevant information in a legible manner and attach copies of any relevant documents that might help us to investigate your complaint. If more space is required please continue on a separate sheet.

The outcome or resolution I seek from this complaint is:

Please sign and date this form.

Signature..... Date